



## Admission Process

### Re-Enrollment for current Laurel students

- Participate in Visiting Day in February.
- Complete the **Application Form** for re-enrollment by February 28th (no application fee is due for returning students).
- After we have received your application we will email you your acceptance letter, along with the Tuition Agreement Form before the end of April.
- Complete the Tuition Agreement Form with your 10% non-refundable security deposit to secure your enrollment on the roster by May 15th
- After receipt of your deposit and Tuition Agreement, you will receive confirmation of your schedule with **Statement of Account** according to the payment plan chosen.
- Welcome Packets are emailed out by August 15th. The remaining enrollment forms (Enrollment Agreement and Health Forms) are due to complete registration.
- All tuition installments are due by the first of each month according the payment plan chosen.
- When faculty and class/enrollments are solidified we will email you details about your class and teacher.

### New Enrollments

- Contact the school office to schedule an appointment with the Headmaster and/or Director of Operations & Admissions to tour the school.
- Complete the **Application Form** with a \$75 non-refundable application fee for all new students.
- After the application is received we will schedule a Visiting day for the student.
- We will then email you your acceptance letter, along with the Tuition Agreement Form by the end of April.
- Complete the Tuition Agreement Form with your 10% non-refundable security deposit to secure your enrollment on the roster by May 15th
- After receipt of your deposit and Tuition Agreement, you will receive confirmation of your schedule with **Statement of Account** according to the payment plan chosen.
- Welcome Packets are emailed out by August 15th. The remaining enrollment forms (Enrollment Agreement and Health Forms) are due to complete registration.
- All tuition installments are due by the first of each month according the payment plan chosen.
- When faculty and class/enrollments are solidified we will email you details about your class and teacher.

*Physical Exams for preschool expire annually. Physical Exams for elementary expire every 2-years. (Physical Examination and Immunization Records are required to begin classes).* If you have any questions, please contact Courtney Mills, Director of Operations & Admissions at [office@laurel-school.org](mailto:office@laurel-school.org)

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